

XIII. Wisconsin Conservation Corps -- Randall Radtke, Executive Director

The Conservation Corps requests release of \$150,000 GPR in 1995-96 reserved in the Committee's appropriation under s. 20.865 (4) (a) to the general enrollee operations appropriation under s. 20.399 (1) (b) to assist the Conservation Corps in funding an anticipated increase in the minimum wage without reducing the number of crews in service.



Legislative Fiscal Bureau

One East Main, Suite 301 • Madison, WI 53703 • (608) 261-1234

Staff Recommendation:

Alternative #1

Sep

TO: Members
Joint Committee on Finance

FROM: Bob Lang, Director

SUBJECT: Wisconsin Conservation Corps -- Section 13.10 Request for an Anticipated Increase
in Corps Enrollee Support Costs -- Agenda Item XIII

The Wisconsin Conservation Corps (WCC) Board requests \$150,000 GPR in 1996-97 to fund an anticipated increase in corps enrollee support costs related to an increase in the federal minimum wage.

BACKGROUND

1995 Act 27 transferred \$150,000 GPR from WCC's corps enrollee support appropriation to the Joint Committee on Finance's appropriation for agency supplements. In addition, the WCC Board was given the authority to submit a request to the Committee under s. 13.10 to fund increased corps enrollee support costs related to an increase in the minimum wage. The WCC is statutorily required to pay its corps enrollees the higher of the state or federal minimum wage.

In June, 1996, the WCC Board submitted a request to the Committee to release \$150,000 in 1995-96 from the Committee's appropriation under s. 20.865(4)(a) to the general enrollee appropriation under s. 20.399(1)(b) to fund an anticipated increase in the minimum wage. The Department of Administration (DOA) approved the request but recommended that the funding be placed in unallotted reserve for release by DOA only if a minimum wage increase was mandated by the federal government. At the July 10, 1996, meeting under s. 13.10, the Committee placed this request on the table.

In August, 1996, the President signed legislation that increases the federal minimum wage under a two-step process, as follows: (a) an increase from \$4.25 to \$4.75 (50¢ increase), effective October 1, 1996; and (b) an increase from \$4.75 to \$5.15 (40¢ increase), effective

September 1, 1997. The WCC Board asks that its June, 1996, request be taken off the table in order to provide funding for the minimum wage increase. However, since the WCC is now administratively attached to the Department of Workforce Development (DWD), the funding would be transferred to the DWD appropriation under s. 20.445(6)(b).

The WCC Board has the option to classify corps enrollees as corps members, assistant crew leaders, crew leaders or regional crew leaders. In general, the maximum pay for assistant crew leaders and crew leaders is twice the minimum wage. However, crew leaders who were being paid more than the maximum on July 29, 1995, (the effective date of Act 27) continue to be paid at the higher rate. Currently, the WCC Board pays, on average, the following hourly wages: (a) \$4.25 to corps members; (b) \$5.13 to assistant crew leaders; (c) \$9.60 to crew leaders; and (d) \$12.48 to regional and mobile crew leaders.

In August, 1996, the WCC Board adopted a two-stage wage increase for crew leaders and assistant crew leaders that would coincide with the scheduled increase in the minimum wage for corps members. Specifically, hourly wages for assistant crew leaders will increase from \$5.13 to \$5.73 in October, 1996, and will increase again to \$6.21 in July, 1997. Similarly, crew leaders hired after July 29, 1995, will receive proportionate hourly wage increases up to a maximum of \$9.50 (two times the minimum wage) in October, 1996, and an additional increase of 2% (to a maximum of \$9.69) in July, 1997. Crew leaders hired before July 29, 1995, will not receive an increase.

ANALYSIS

The WCC Executive Director has estimated that the anticipated increase in the minimum wage would cost approximately \$211,000 in 1996-97. WCC would use \$61,000 in existing base funds to offset the remaining anticipated costs ($\$211,000 - \$150,000 = \$61,000$).

It is estimated that approximately \$400,000 could be available in unobligated GPR and SEG funding on June 30, 1997. This estimate is based on the WCC Board approving 100 projects during the 1995-97 biennium. During the Committee's deliberations over the 1995-97 biennial budget, it was estimated that the WCC would be able to approve from 82 to 92 projects in 1995-97, depending on how the WCC Board chose to utilize available funding. Several factors, in addition to funding levels, determine the level of projects the WCC Board is able to fund during a biennium. These include, but are not limited to: (a) the number of corps enrollees assigned to a crew; (b) the minimum wage and crew leader wages that are set by the Board; (c) the vacancy rate of corps enrollees; and (d) special activities approved by the Board, such as training and developmental workshops.

The Board approves projects at six meetings staggered over the biennium. The last project approval meeting for the 1995-97 biennium will occur in January, 1997. WCC's Executive Director has indicated that the Board would approve additional projects (more than the current

estimate of 100) to fully utilize any available funding. Any unobligated GPR and SEG dollars would lapse to the appropriate funds on June 30, 1997.

If WCC's request to release the \$150,000 is denied, the WCC Board could fund the entire anticipated increase in corps enrollee support costs from the estimated \$400,000 unobligated balance. This action would most likely result in fewer projects being approved by the Board.

If the Committee denies WCC's request to release the \$150,000, the WCC Board could still approve between eighteen and eight more projects than estimated upon passage of the biennial budget (82 to 92 projects compared to the current estimate of 100 projects).

ALTERNATIVES

1. Approve WCC's request to transfer \$150,000 GPR in 1996-97 from the Committee's appropriation under 20.865(4)(a) to the DWD appropriation under 20.445(6)(b) to fund an anticipated increase in corps enrollee support costs related to an increase in the federal minimum wage.

2. Deny the request.

Prepared by: Bob Soldner and Ron Shanovich

MO# 44, 1

BURKE	(Y)	N	A
ANDREA	(Y)	N	A
GEORGE	Y	N	(A)
DECKER	(Y)	N	A
JAUCH	Y	(N)	A
WINEKE	Y	(N)	A
WEEDEN	Y	(N)	A
COWLES	Y	N	(A)
2 BRANCEL	(Y)	N	A
FOTI	(Y)	N	A
SCHNEIDERS	(Y)	N	A
OURADA	(Y)	N	A
HARSDORF	(Y)	N	A
PORTER	(Y)	N	A
LINTON	(Y)	N	A
COGGS	(Y)	N	A

AYE 11 NO 3 ABS 2



To Serve...

To Challenge...

With Pride

State of Wisconsin
Gov. Tommy G. Thompson

August 21, 1996

Executive Director
Randall J. Radtke

Board Chair
Kenneth Machtan

Senator Brian Burke, Co-chair
Representative Brian Brancel, Co-chair
Joint Committee on Finance
119 Martin Luther King Blvd.
Madison, WI 53707

Dear Co-Chairs Burke and Brancel:

At the continuation of your June 27, 1996 meeting on July 10, 1996 you placed item XVI on the table. This was a request from the Wisconsin Conservation Corps to transfer \$150,000 from the committee's reserve to assist the corps in meeting its increased structural costs as a result of an increase in the Federal Minimum Wage.

On Tuesday, August 20, 1996 the President signed an increase of the minimum wage into law. An increase of \$.50 per hour takes effect October 1, 1996 and a further increase of \$.40 per hour, for a total of \$.90, goes into effect September 1, 1997. Our revised and estimated fiscal impact of the increase during the remainder of the 1995-97 biennium is approximately \$211,000.00.

It is for that reason that I request, on behalf of the WCC Board, that item XVI be taken from the table and taken up at your meeting on Thursday, September 26, 1996. A copy of the original request dated May 22, 1996 is attached for your information.

Thank you for your consideration of this request. I look forward to discussing it with you and other committee members on September 26.

Sincerely Yours,

Randall J. Radtke
WCC Executive Director

cc: WCC Board Members

Mike Mahoney, DWD-Office of Budget and Strategic Planning
rr96-044

Wisconsin Conservation Corps
30 West Mifflin Street
Suite 406
Madison, WI 53703-2558



To Serve...

To Challenge...

With Pride

State of Wisconsin
Gov. Tommy G. Thompson

August 21, 1996

Executive Director
Randall J. Radtke

Board Chair
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Senator Brian Burke, Co-chair
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Joint Committee on Finance
119 Martin Luther King Blvd.
Madison, WI 53707

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It is for that reason that I request, on behalf of the WCC Board, that item XVI be taken from the table and taken up at your meeting on Thursday, September 26, 1996. A copy of the original request dated May 22, 1996 is attached for your information.

Thank you for your consideration of this request. I look forward to discussing it with you and other committee members on September 26.

Sincerely Yours,

A handwritten signature in cursive script that reads 'Randall J. Radtke'.

Randall J. Radtke
WCC Executive Director

cc: WCC Board Members

Mike Mahoney, DWD-Office of Budget and Strategic Planning

rr96-044

Wisconsin Conservation Corps
30 West Mifflin Street
Suite 406
Madison, WI 53703-2558



To Serve...

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With Pride

State of Wisconsin
Gov. Tommy G. Thompson

Executive Director May 22, 1996
Randall J. Radtke

Board Chair
Kenneth Machtan

Senator Tim Weeden, Co-chair
Representative Ben Brancel, Co-chair
Joint Committee on Finance
119 Martin Luther King Blvd.
Madison, WI 53707

Dear Co-Chairs Weeden and Brancel:

The Wisconsin Conservation Corps (WCC) respectfully requests the release of the Biennial Appropriation amount reserved for a minimum wage increase under 20.865 (4) (a) of the Wisconsin Statutes. The funds were reserved as a "down payment" by the committee and the full legislature to assist the Corps in handling an increase in the minimum wage without reducing the number of crews in service throughout Wisconsin.

Earlier this week three Congressional offices informed us that passage to increase the minimum wage was imminent and that the proposed two stage increase of ninety cents could be enacted by the time the Joint Committee meets on June 18, 1996. The current proposal under consideration in the House calls for the first stage of the ninety cent increase to go into effect July 1, 1996. The estimated financial impact of that increase in salary costs to the WCC during FY 97 is just over \$330,000.00.

It is for that reason that I request, on behalf of the WCC Board, that the "down payment" reserve of \$150,000 be released by the committee and then be added to the WCC's 20.399 (1) (b) General Enrollee Operations budget line.

Thank you for your consideration of this request. I look forward to discussing it with you and other committee members on June 18.

Sincerely,

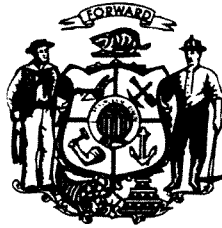

Randall J. Radtke
WCC Executive Secretary

cc:Mike Mahoney, DILHR

rr96-024

Wisconsin Conservation Corps
30 West Mifflin Street
Suite 406
Madison, WI 53703-2558

TOMMY G. THOMPSON
GOVERNOR
JAMES R. KLAUSER
SECRETARY



R-1
Mailing Address:
Post Office Box 7864
Madison, WI 53707-7864

September 10, 1996

The Honorable Brian Burke
State Senate
100 N Hamilton, Rm 302
Madison, WI 57302

The Honorable Ben Brancel
State Assembly
119 Martin Luther King, Jr. Blvd.
Suite LL2I
Madison, WI 53707-8952

Dear Senator Burke and Representative Brancel:

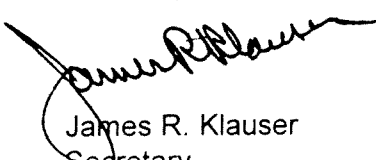
Attached is our report as required under s. 16.50, Wisconsin Statutes, on the number of federally funded positions approved during the April 1 through June 30, 1996 quarter. Also shown are changes in positions approved by the UW-System and by the Legislature during the same period. There were 16.5 federal positions approved in the quarter and 33.3 deleted for a net decrease of 16.8.

Of the new positions created, the Department of Natural Resources received 6.0 positions related to the 319 Nonpoint Source Grant; 1.0 FTE for Wetland Monitoring, and 1.0 FTE for the Safe Drinking Water grant. The Department of Public Instruction received 1.0 FTE to work with the Individuals with Disabilities Act and 1.0 FTE to serve as the residential schools liaison, and the Department of Revenue received 1.0 FTE for the joint federal/state motor fuel tax compliance program. The Department of Health and Social Services received a federal grant for the TB Control program (1.0 FTE).

Also attached is our report on the surplus positions created for the same quarter.

We would be happy to answer any questions you may have on these reports.

Sincerely,


James R. Klauser
Secretary

Attachments (2)

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg.*		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
Administration	998.97							1,005.47
GPR	226.42							226.42
PRO/PRS	712.50					5.50		718.00
Federal	51.35	1.00						52.35
SEG	8.70							8.70
Adolescent Pregnancy Prevention and Pregnancy Services Board								
GPR	1.50							1.50
	1.50							1.50
Aging and Long-Term Care								
GPR	12.90							12.90
	8.40							8.40
PRO/PRS	4.50							4.50
Agriculture, Trade & Consumer Protection								
GPR	689.47							689.47
	307.21							307.21
PRO/PRS	247.46							247.46
Federal	65.60							65.60
SEG	69.20							69.20
Arts Board								
GPR	12.00							12.00
	5.00							5.00
PRO/PRS	1.00							1.00
Federal	6.00							6.00
Banking								
PRO/PRS	87.00							87.00
	87.00							87.00
Child Abuse & Neglect Prevention Board								
PRO/PRS	4.00							4.00
	4.00							4.00
Circuit Court								
GPR	494.00							494.00
	494.00							494.00

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg.*		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
Corrections	6,210.89							6,210.36
GPR	6,044.94					27.00	-27.53	6,044.41
PRO/PRS	165.95							165.95
Federal	0.00							0.00
Court of Appeals	73.00							73.00
GPR	73.00							73.00
Credit Unions	23.00							23.00
PRO	23.00							23.00
Development	114.60							146.40
GPR	95.95							95.95
PRO/PRS	7.00					30.80		37.80
Federal	11.65		1.00					12.65
SEG	0.00							0.00
District Attorneys	360.50							361.50
GPR	348.00							348.00
PR	12.50					1.00		13.50
Federal	0.00							0.00
Educational Communications Board	94.50							94.50
GPR	72.25							72.25
PRO	22.25							22.25
Federal	0.00							0.00
Elections Board	13.00							13.00
GPR	13.00							13.00
Employe Trust Funds	172.85							172.85
SEG	172.85							172.85

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg.*		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
Employment Relations Commission								
GPR	33.50							33.50
PR	28.50							28.50
	5.00							5.00
Employment Relations Department								
GPR	93.75							93.75
PRO/PRS	85.05							85.05
	8.70							8.70
Ethics Board								
GPR	6.50							6.50
PRO/PRS	3.25							3.25
	3.25							3.25
Financial Institutions - 7/1/96								
PR	0.00							0.00
	0.00							0.00
Gaming Commission								
PRO/PRS	185.45							185.45
SEG	52.45							52.45
	133.00							133.00
Governor's Office								
GPR	46.05							46.05
	46.05							46.05
Health and Social Services								
GPR	8,022.12							8,175.15
PRO/PRS	1,654.30					140.50		1,794.80
Federal	4,887.68					4.33		4,892.01
SEG	1,472.39			2.00	-5.80	12.00		1,480.59
	7.75							7.75

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg. *		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
Higher Educational Aids Board	14.60							14.60
GPR	10.75							10.75
SEG	2.10							2.10
FED	1.75							1.75
Historical Society	178.50							175.75
GPR	146.35					0.25		146.60
PRO/PRS	22.55							22.55
Federal	6.35		-3.00					3.35
SEG	3.25							3.25
Industry, Labor and Human Relations	2,080.73							2,080.73
GPR	107.25							107.25
PRO/PRS	841.62							841.62
Federal	1,044.90							1,044.90
SEG	86.96							86.96
Insurance	141.50							155.50
PRO	127.25					14.00		141.25
SEG	14.25							14.25
Investment Board	83.50							83.50
PRO	83.50							83.50
Judicial Commission	2.00							2.00
GPR	2.00							2.00

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg.*		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
Justice	569.25							570.75
GPR	444.00					1.50		445.50
PRO/PRS	101.25							101.25
Federal	21.25							21.25
SEG	2.75							2.75
Legislature	823.97							823.97
Legislators - GPR	132.00							132.00
Assembly Staff - GPR	253.50							253.50
Senate Staff - GPR	194.50							194.50
Office of Data Processing - GPR	16.00							16.00
Retirement Committee - GPR	3.00							3.00
Revisor of Statutes - GPR	10.00							10.00
Legislative Reference Bureau - GPR	56.00							56.00
Legislative Audit Bureau								
GPR	67.00							67.00
PRS	21.80							21.80
Legislative Fiscal Bureau - GPR	35.00							35.00
Legislative Council - GPR	35.17							35.17
Lieutenant Governor's Office								
GPR	8.00							8.00
	8.00							8.00
Lower Wisconsin State Riverway Board								
GPR	2.00							2.00
	0.00							0.00
SEG	2.00							2.00

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg.*		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
Military Affairs	342.13							342.13
GPR	111.95							111.95
PRO/PRS	25.50							25.50
Federal	203.18							203.18
SEG	1.50							1.50
Natural Resources	2,970.02							2,956.02
GPR	535.08							535.08
PRO/PRS	245.64							245.64
Federal	513.05	9.50	-23.50					499.05
SEG	1,676.25							1,676.25
Personnel Commission	10.00							10.00
GPR	10.00							10.00
Public Defender	533.60							533.60
GPR	529.60							529.60
PRO/PRS	4.00							4.00
Public Instruction	663.97							665.97
GPR	398.10							398.10
PRO/PRS	84.03							84.03
Federal	181.84	2.00						183.84
SEG	0.00							0.00
Public Service Commission	191.75							191.75
PRO/PRS	190.75							190.75
Federal	1.00							1.00
Regulation and Licensing	127.50							128.00
PRO	127.50					0.50		128.00

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg.*		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
Revenue	1,195.25							1,195.25
GPR	951.85							951.85
PRO/PRS	218.40							218.40
Federal	0.00	1.00	-1.00					0.00
SEG	25.00							25.00
Savings and Loan	16.00							16.00
PRO	16.00							16.00
Secretary of State	51.00							51.00
PRO	51.00							51.00
Securities	30.00							30.00
PRO	30.00							30.00
State Fair Park Board	45.70							45.70
PRO	45.70							45.70
State Superintendent of Public Instruction - 1/1/96	6.00							6.00
GPR	6.00							6.00
State Treasurer	23.50							23.50
GPR	0.00							0.00
PRO/PRS	23.50							23.50
Supreme Court	181.75							181.75
GPR	108.50							108.50
PRO/PRS	68.25							68.25
SEG	5.00							5.00

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg. *		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
Transportation	3,942.62							3,942.62
PRO/PRS	4.00							4.00
Federal	949.19							949.19
SEG	2,989.43							2,989.43
Tourism - 1/1/96	65.00							65.00
GPR	57.00							57.00
PR	5.00							5.00
SEG	3.00							3.00
University of Wisconsin	31,055.07							31,026.77
GPR	18,714.88							18,714.88
PRO/PRS	8,802.16			15.45	-2.01			8,815.60
Federal	3,465.03			10.96	-52.70			3,423.29
SEG	73.00							73.00
Veterans Affairs	787.80							787.80
GPR	0.00							0.00
PRO/PRS	663.83							663.83
SEG	119.97							119.97
FED	4.00							4.00
Wisconsin Conservation Corps	12.00							12.00
GPR	3.50							3.50
PR	1.00							1.00
SEG	7.50							7.50
Wisconsin Technical College	92.50							92.50
System	38.85							38.85
GPR	17.00							17.00
PRO/PRS	33.65							33.65
Federal	3.00							3.00
SEG								

REPORT ON POSITIONS AUTHORIZED - APRIL 1 - JUNE 30, 1996

Agency	Budgeted Positions as of 3/31/96	Approved Under s. 16.50		UW Approved		JFC or Misc. Leg.*		Totals as of 6/30/96
		Adds	Deletes	Adds	Deletes	Adds	Deletes	
TOTALS	63,996.76	16.50	-33.30	26.41	-54.71	237.38	-27.53	64,161.51
GPR	32,492.65	0.00	0.00	0.00	0.00	169.25	0.00	32,661.90
PRO/PRS	18,065.47	0.00	0.00	15.45	-2.01	56.13	-27.53	18,107.51
Federal	8,032.18	16.50	-33.30	10.96	-52.70	12.00	0.00	7,985.64
SEG	5,406.46	0.00	0.00	0.00	0.00	0.00	0.00	5,406.46

REPORT ON SURPLUS POSITIONS AUTHORIZED
APRIL 1 - JUNE 30, 1996

<u>Agency</u>	<u>C</u> Unclassified Service Leaves	<u>D, E</u> Medical, Education or Personal Leaves	<u>A, B, I, X</u> Double-filled Positions	<u>Reason for Double-fill</u>
Administration GPR	-2.0		+ 3.00	High turnover classification
Agriculture, Trade & Consumer Prot GPR		-1.0	+ 1.0	Retirement Training
Corrections GPR			+ 3.0	Retirement Training
District Attorneys GPR		+ 4.0		Leave of Absence
Educational Communications Board GPR		+ 1.0		Leave of Absence
Health and Social Services GPR PR FED			+ 20.0; - 1.0 + 15.0; -10.0 -1.0	Training Class
Industry, Labor & Human Relations PR FED		-1.0	+ 4.0; -1.0	Retirement Training
Insurance, Commissioner of PR	-1.0	+ 1.0	-1.0	Leave of Absence
Justice GPR		+ 1.0		Leave of Absence
Military Affairs GPR		+ 1.0		Leave of Absence
Natural Resources FED SEG			+ 1.0 + 1.0	
Public Defender GPR		+ 1.0; -1.0		Leave of Absence

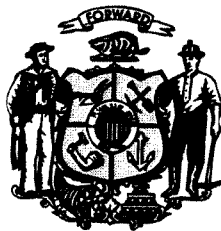
REPORT ON SURPLUS POSITIONS AUTHORIZED
APRIL 1 - JUNE 30, 1996

Agency	C Unclassified Service Leaves	D, E Medical, Education or Personal Leaves	A, B, I, X Double-filled Positions	Reason for Double-fill
Public Instruction				
GPR		-1.0		
FED			-2.0	
Revenue				
GPR	-1.0			
State Historical Society				
PR	+1.0			Leave to Unclassified Service
Transportation				
SEG			+48.0; -5.0	Trooper Recruit Class; Medical LOA; Retirement Training
Veterans Affairs				
PR	+1.0			Medical Leave of Absence

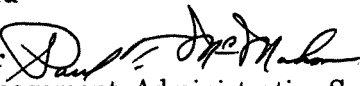
Pool Code Types

- A = Understudy, 3 months or longer.
- B = Overlap replacement, less than 3 months for on-the-job training.
- C = Leave of absence replacement. Temporary hire during permanent employee's authorized leave to unclassified service.
- D = Leave-of-absence designation when permanent employee's authorized leave is less than 12 months.
- E = Leave-of-absence replacement. Temporary hire during permanent employee's authorized leave which is expected to last more than 12 months.
- I = Extended illness or worker's compensation (employee using accumulated sick leave or being paid through worker's compensation).
- X = DOA approved hire in anticipation of attrition (high turnover positions).

TOMMY G. THOMPSON
GOVERNOR
JAMES R. KLAUSER
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R-2
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Date: September 19, 1996
To: Robert Lang, Director
Legislative Fiscal Bureau
From: Paul McMahon, Director 
Bureau of Financial Management, Administrative Services
Department of Administration
Subject: Procedures Relating to Sale of Public Lands

Under 1995 Act 27, which created s.13.101(13), proceeds from land sales are to be deposited in 20.865(4)(a) the appropriation controlled by the Joint Committee on Finance. The crediting of proceeds increases the amounts in the schedule for the biennium in which the crediting occurs. Agencies may request up to 50% of the proceeds back from the Committee. The following procedures are intended to clarify how sales revenue is being handled and the status of additions to 20.864(4)(a). We are providing this information at the request of the State Budget Office.

Land Sales Procedure

1. State Facilities Development (DFD) handles the sales of the lands and receives a check on closing. If some matter is in dispute there may be a temporary escrow amount and a subsequent check after resolution of the matter.
2. DFD transmits the check to DOA's Division of Administrative Services (DOAS) for deposit into the General Fund with an attachment which identifies the property and the agency-- which may request a share of the proceeds by filing a request to the Joint Committee.
3. DOAS will deposit the check in Dept. 865, Appr. under 20.865(4)(a) [WiSMART = PUR.] DOAS will also generate an AP document/transaction to increase the unallotted reserve under s.20.865(4)(a) [WiSMART = PUQ] by a like amount of the revenue and forward the transaction to the State Budget Office. These actions will put the revenue in the committee's appropriation and increase the amount of spending authority available to the Committee. DOAS will also send this information to the seller agency, which then may request a share of the proceeds.

Actual Sales/Financial History to date for FY 96 and FY 97

In FY 96 there were four deposits from sales of land as detailed below. The Committee's biennial appropriation was increased at the end of FY 96 by the total amount of \$453,565.

Per DFD (David Ward) the FY 96 amounts and agencies were:

\$102,970.80	Dept. of Corrections property in Deerfield
\$ 52,841.25	Dept. of Corrections property in Fond du Lac
\$221,628.90	Dept. of H&SS property at Northern WI Center
\$ 76,124.90	Dept. of Corrections property in Fond du Lac
\$453,565.85	Transferred to the Committees appropriation (UR)

For FY 97 the amounts (some of which are "in progress" and may not yet be reflected in the Committee's appropriation reserves) and agencies are:

\$269,939.00	Dept. of H&FS property at Mendota Mental Health
\$ 50,611.52	Dept. of H&FS property at Winnebago Mental Health I
\$ 16,386.48	Dept. of H&FS property at Winnebago Mental Health 2
<u>\$ 1,060.00</u>	Dept. of Corrections property in Winnebago County
\$337,997.00	

Total to date for both years is \$791,562.85

DOAS will not be involved in issues relating to requested use of the funds by agencies as such matters fall within the purview of the Budget Office, Legislative Fiscal Bureau, the Committee and other agencies.

Please let me know if we may clarify any of this information.

cc: Rick Chandler, State Budget Director
Dan Caucutt, Secretary to the Committee